

**Arkansas Geographic Information Systems Board (GISB)  
Board Meeting**

**Hot Springs Convention Center  
Room 207  
400 Convention Boulevard, Hot Springs, AR 71301**

**Meeting Minutes  
Wednesday, June 1, 2016  
10:00AM - 12:00PM**

- **Board Meeting called to order by Vice-Chair, Ms. Sharon Hawkins at 10:09 a.m.**
- **Roll Call**

**Board Members Present:**

Dr. Margaret "Beth" McMillan (Chair) – Proxy Phyllis Poche'  
Ms. Sharon Hawkins (Vice-Chair)  
Mr. Randy Everett  
Mr. Glen Dabney  
Mr. Anthony Davis  
Honorable Rusty McMillon  
Honorable Beth Rush  
Mr. Russell Gibson  
Dr. Jackson Cothren – Proxy Brian Culpepper

**Board Members Absent:**

Mr. Danny Games  
Mr. Mark Myers  
Mr. Taylor Wynn  
Ms. Amy Whitehead

- **Chair Welcomes and Acknowledges Board Members & Guests**

**Guests:**

Tracy Moy, Arkansas Game & Fish Commission  
John M. Thornton, State Land Surveyor  
Dennis F. Holland Sr., Ashley County Judge  
Jeff Phillips, Jackson County Judge

**AGISO Staff:**

Mr. Shelby Johnson, Arkansas Geographic Information Officer  
Mr. Seth LeMaster, AGISO  
Ms. Kayla Lyon, AGISO  
Jonathan Duran, AGISO

➤ **Meeting**

- **Welcome:** The Vice-Chair called for any corrections to the March 29<sup>th</sup> meeting minutes. No one contested the March 29<sup>th</sup> minutes.

**Motion:** To accept the March 29, 2016 minutes- Mr. Randy Everett

**Second:** Mr. Glen Dabney

**No discussion; Unanimously Approved.**

➤ **Old Business**

1. **AGISO Report** (Shelby Johnson)

**Parcel Mapping Project** – Bradley & Calhoun final deliveries are complete. AGISO is still working on Cleburne, Dallas, Randolph, Woodruff, and Ouachita Counties.

**MAP21 All Public Roads Linear Referencing System** – Phase 1 is complete. Phase 2 is local roads, geometry edits, updates, jurisdiction on local roads, etc. It has been approved for AGISO to get additional funding to enhance and accelerate the work to meet the 2017 deadline.

**Address Points** – Jackson County is nearly completed. Fulton, Clay, Conway, Independence, Lonoke, St. Francis, Phillips, and Hempstead counties do not have Address Points.

**LiDAR Opportunity** – There is a conference call regarding all things LIDAR every 2 weeks. FEMA & NRCS are planning a large LIDAR Project next year. This project would acquire a large part of Arkansas and would provide Quality Level 2 high resolution data covering most of the state.

**GeoStor Update** – About 8,000 downloads so far. Downloads seem to decrease in the summer months because school is out. Parcels are still the number one product being used on the website. Planning Cadasters were the top feature service for the month of May. Hillshades were the top Image Service for May. There are 171,018 plats online as of 05/18/2016. There is still backlog for some plats, but AGISO is looking to hire another person to help with scanning.

**City Annexation** – Act 9-14 requires that AGISO coordinate with cities when there is a consolidation or annexation taking place. AGISO has coordinated with several cities already this year regarding municipal boundary updates. AGISO is doing several outreach opportunities. One being with the Municipal League Conference. A booth will be set up to let aldermen and mayors know they need to be ready in 2018 for the 2020 census.

**Orthoimagery Project Update** – AGISO was advised by the head buyer to proceed with an RFP. The next step would be to finalize the specifications and a scoring matrix. OSP will help get everything finalized. Procurement is running very

far behind due to the end of the fiscal year and the timeline of getting anything approved is at least 6 months.

**Division of Land Surveyors And GLO Website** – John unveiled the new GLO website at the surveyor's conference in April. It is a great tool for surveyors and the public. It pulls together all of the things that surveyors and the state needs. It has GLO plats, the base map underneath, and the contemporary assessor's parcels on top of that, plus notes on it all. <http://surveyor.arkansas.gov/glo-map/>

➤ **New Business**

**1. New Data Upload - State Police Troop Districts (Attachment 1)** – Data Category: Boundaries. GIS Board Priority Category: 1, 2, 3, 4, & 5. Title: Arkansas State Police Highway Patrol Troop Boundaries. Publisher: Arkansas State Police. Abstract: This data contains the boundaries for the Arkansas State Police's highway patrol Troops. AGISO recommends this data be loaded.

**Motion:** Motion to upload the State Police Troop Districts as presented into Geostor  
- Mr. Tony Davis

**Second:** Ms. Sharon Hawkins

**No discussion; Unanimously Approved.**

**2. GLO Certified Corner Monumentation Reimbursement Rate Increase (Recommendation by Vote of Land Survey Advisory Board, May 20, 2016)**

— 2004 was the last time the rate was increased. The current rate for Type A & B corners is \$350. The rate to refurbish corners is \$150. It is being proposed to increase the rate by \$150 for both services to convince surveyors to set more corners. The Land Survey Advisory Board has already approved and recommended the rate increase.

**Motion:** Motion to increase the monumentation reimbursement rate by \$150 for each service - Mr. Glen Dabney

**Second:** Ms. Beth Rush

**No discussion; Unanimously Approved.**

**3. Board Review of GIS Office Budget** — In Act 206 of 2016 under Section 2, AGISO's 2016-2017 fiscal year budget is broken down. In regular salaries there is \$602,751.00. In Personal Services Matching there is \$187,443.00. In Operating Expense there is \$245,742.00. In Conference and Travel there is \$14,350.00. In Profession Fees (for the GLO Corner Program) there is \$107,000. The total amount appropriated for FY17 is \$1,157,286.00.

**4. Review the Memorandum of Understanding with the US Census Bureau Regarding the Boundary and Annexation Surveys (BAS) Program** – The purpose of the agreement is for AGISO to work closely with the US Census Bureau to report municipal boundary changes. Arkansas will be the 9<sup>th</sup> state to enter into an agreement like this where the state and the federal government are keeping up with municipal boundary changes through GIS.

**Motion:** Motion to execute the Memorandum of Understanding between the US Census Bureau and the GIS Office - Mr. Tony Davis

**Second:** Mr. Randy Everett

**No discussion; Unanimously Approved.**

• **Announcements:**

It is Mr. Randy Everett and Mr. Glen Dabney's last meeting. Randy served on the Arkansas GIS Board for 10 years. Glen served on the Arkansas GIS Board for 8 years. AGISO will write a memo and recommendation letter of candidates to the Governor. Mr. Taylor Wynn is eligible for reappointment.

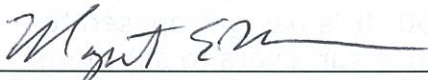
• **Adjournment**

**Motion:** Mr. Randy Everett

**Second:** Mr. Glen Dabney

**Next Meeting:** September 7, 2016

Minutes Adopted



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Dr. Margaret McMillan, Chair (Signature)